



Total No. of Questions: 3/14

Total No. of Pages:2

SECOND YEAR (B.Com.)
COM-24202: Principles and functions of management
(Semester IV)

Program: B.Com.
Program Specific: Business Administration
Course Type: Compulsory
Paper:

Credits: 2
Time: 2 Hours
Max. Marks: 30
SET: A

Instructions to the candidate:

- 1) All questions are compulsory.
- 2) Figures to the right indicate full marks.

Q1) Answer the following in short (Any Five)

[5 X 2= 10]

- a) Delegation of authority
- b) Line organisation
- c) Unity in command and direction
- d) Team work
- e) Work Standards
- f) Leadership
- g) Motivation

Q2) Answer the following (Attempt any 1)

[1X10 =10]

- a) Describe the principles of organising.
- b) Explain the principles of directing?
- c) State the process of controlling?

Q3) Write short notes (Attempt any 2/4)

[2 X 5 = 10]

- a) Any five techniques of co-ordinating.
 - b) Advantages of line organisation
 - c) Process of organising
 - d) MBO-Management by objectives
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प्रश्न १) खालील प्रश्नांची थोडक्यात उत्तरे द्या (कोणत्याही पाच)

[५ X २ = १०]

- अ) अधिकार प्रदान
- ब) रेषीय संघटना
- क) आदेश आणि दिग्दर्शनात एकता
- ड) सांघिक कार्य
- इ) प्रमाणीकरण
- फ) नेतृत्व
- ग) प्रेरणा

प्रश्न २) खालील प्रश्नांची उत्तरे द्या (कोणताही १)

[१X१० =१०]

- अ) संघटनाच्या तत्वांचे वर्णन करा.
- ब) निर्देशनाची तत्वे स्पष्ट करा.
- क) नियंत्रणाची प्रक्रिया सांगा.

प्रश्न ३) टिपा लिहा (कोणताही २/४)

[२ X ५ = १०]

- अ) समन्वयाची कोणतीही पाच तंत्रे सांगा.
- ब) रेषीय संघटनेचे फायदे
- क) संघटन प्रक्रिया
- ड) उद्दिष्टांनुसार MBO-व्यवस्थापन